

CITY OF SAN BRUNO



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STAFF

Tami Yuki, Human Resources Director
Jenny Yi, Management Analyst
Marie Fir, Secretary

PERSONNEL BOARD

Dave Thomas, Chair
Ed Fuentes, Vice Chair
Anna Marie Jones
Ed Comerford
Jeanne Garcia

HUMAN RESOURCES DEPARTMENT

AGENDA

PERSONNEL BOARD

Monday, November 16, 2009
Conference Room 113 at City Hall
5:30 p.m.

1. CALL TO ORDER

2. REVIEW OF AGENDA

3. ROLL CALL

4. APPROVAL OF MINUTES

5. PUBLIC COMMENT

6. CONDUCT OF BUSINESS

A. Current Recruitments

1. Finance Director

(Open 10/1/09)

(Close 10/30/09)

B. Review Job Descriptions

Fire Department

1. Fire Division Chief
2. Fire Battalion Chief
3. Fire Captain
4. Firefighter

Public Services Department

1. Water System and Conservation Manager
2. Maintenance Services Manager

C. Draft Quarterly Report

D. Board Members Comments

7. ADJOURNMENT